

# Instructions for Downloading Reports in BrandSek

BrandSek allows you to download comprehensive reports to assess security health scores and track vulnerabilities. You can choose between a **Full Report** or an **Executive Report** depending on your needs.

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## Step 1: Access the Dashboard

1. Log in to the BrandSek platform.
  2. Navigate to the **Dashboard** from the side menu.
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## Step 2: Open the Download Reports Menu

1. Locate the "**Download Reports**" button at the top-right corner of the dashboard.
  2. Click on the dropdown arrow next to "**Download Reports**" to view the options.
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## Step 3: Select the Report Type

1. **Full Report:**
    - This report contains detailed insights, including:
      - Vulnerabilities across attack surfaces.
      - Dark web data exposure.
      - Brand security performance.
    - Click "**Full Report**" to download a complete and detailed analysis.
  2. **Executive Report:**
    - This report provides a high-level summary, ideal for presentations or decision-makers.
    - Click "**Executive Report**" to download a concise overview of the key findings.
  3. **Executive Word report :**
    - This report provides a high-level summary, ideal for presentations or decision-maker
    - Click "**Executive Word Report**" to download a concise overview of the key findings.
  4. **Custom report:**
    - Custom report based on timeline like each from one date to another
    - Click "**Create Custom Report**"
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## Step 4: Save the Report

1. The selected report will be downloaded to your device in Docx and PPTx format.
  2. Open the file to review.
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## Step 5: Share or Utilize the Report

1. Use the downloaded report to:
  - Share findings with your team or stakeholders.
  - Plan remediation activities based on vulnerabilities.
  - Monitor trends and improvements in your security posture.

By regularly downloading reports, you can ensure that your organization stays informed about its security health and proactively addresses risks.

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