

# How to create a client?

## Instructions for Adding a New Client in BrandSek

To add a new client using the BrandSek platform, follow these steps:

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### Step 1: Access the Client Panel

1. Navigate to the **BrandSek Client Panel** by visiting: <https://panel.brandsek.com/clients>.
  2. Log in to your BrandSek account using your credentials.
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### Step 2: Add a New Client

1. On the Client Panel, locate and click the **"Add New"** button. This will open the "Add New Client" form.
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### Step 3: Fill in Client Details

1. **Basic Information:**
    - **Client Name:** Enter the name of the client.
    - **Primary Contact Name:** Add the contact person's name for the client.
    - **Email Address:** Enter a valid email address for communication.
    - **Login Page:** Provide the login page URL if applicable.
    - **Client Type:** Select the client type from the dropdown (e.g., Government, Enterprise).
    - **Plan:** Choose the subscription plan (e.g., Basic Plan, Premium Plan).
    - **Domains:** Add one or more domains for monitoring by clicking the "+" button.
  2. **Upload Logo:** (Optional) Upload the client's logo using the **"Browse"** button.
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## Step 4: Select Services

1. Under the **Service** section, select the desired services to activate for the client:
    - **Attack Surface Monitoring**
    - **Data Exposure**
    - **Brand Security**
    - **TPSA** (Third Party Security Assessment)
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## Step 5: VIP Monitoring (Optional)

1. If applicable, enter details for VIP Monitoring:
    - **Name:** Provide the VIP's name.
    - **Email:** Add their email address.
    - **Position:** Specify their position in the organization.
    - **Social Media Profiles:** Enter usernames and select the platform (e.g., LinkedIn, Twitter) by clicking **Add Profile**.
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## Step 6: Additional Information (Optional)

1. **License Duration:** Set the license duration for the client.
  2. **Continuous Monitoring:** Choose a frequency for monitoring under the "Repeat Every" dropdown.
  3. **Social Media Links:** Add URLs for relevant social media platforms.
  4. **Address Information:** Include physical address details if needed.
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## Step 7: Save Client Details

1. Review all the entered information.
2. Click the **"Save"** or **"Submit"** button to finalize adding the new client.

Your new client will now be listed in the Client Panel, and BrandSek will begin monitoring their specified domains and assets based on the selected services.

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